



JEFFERSON  
MILLWORK  
& DESIGN

# EMPLOYMENT APPLICATION

Today's Date: \_\_\_\_\_

Date Interviewed: \_\_\_\_\_ (JMD use only)

Jefferson Millwork & Design is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job related disability, or any other legally protected status.

_____			_____	
Last Name	First Name	Middle Name		
_____			_____	
Address	Apt. Number	City	State	Zip Code
_____			_____	
Home Phone Number	Social Security Number			

Position Applied For: \_\_\_\_\_ \* Expected Salary or Hourly Rate: \_\_\_\_\_

Date Available to Start: \_\_\_\_\_ How Did You Learn of This Opening? \_\_\_\_\_

\* Have You Ever Applied With Us Before? Yes \_\_\_\_\_ No \_\_\_\_\_

\* If Yes, When and In What Capacity? Dates: \_\_\_\_\_ Title/Trade: \_\_\_\_\_

Are You Legally Eligible for Employment in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Do You Have Your Own Transportation? Yes \_\_\_ No \_\_\_ What Hours Are You Available For Work? \_\_\_\_\_

Do You Have Any Impairments – Physical, Mental or Medical – Which Would Interfere with Your Ability to Perform the Job For which you have applied? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain: \_\_\_\_\_

## EMERGENCY CONTACT INFORMATION

_____			_____	
Name	Telephone Number	Relationship		
_____			_____	
Address	Apt. Number	City	State	Zip Code

## EDUCATION

High School:

_____		_____		_____	
Name and Location of School	Course of Study	Did You Graduate?	Type of Degree (if any)		

College:

_____		_____		_____	
Name and Location of School	Course of Study	Did You Graduate?	Type of Degree (if any)		

Other:

_____		_____		_____	
Name and Location of School	Course of Study	Did You Graduate?	Type of Degree (if any)		

Describe any Other Specialized Training, Skills, and Qualifications: \_\_\_\_\_

**EMPLOYMENT (Start with Present or Most Recent Employer)**

Company Name		Supervisor		Telephone Number
Address	Suite Number	City	State	Zip Code
Dates Employed		Pay Rate (Hourly/Salary)		Reason For Leaving
State Job Title and Duties: _____				

Company Name		Supervisor		Telephone Number
Address	Suite Number	City	State	Zip Code
Dates Employed		Pay Rate (Hourly/Salary)		Reason For Leaving
State Job Title and Duties: _____				

Company Name		Supervisor		Telephone Number
Address	Suite Number	City	State	Zip Code
Dates Employed		Pay Rate (Hourly/Salary)		Reason For Leaving
State Job Title and Duties: _____				

**REFERENCES: (Other than relatives or former employers)**

1.	_____	_____	_____	_____
	Name	Address	Phone	Occupation
2.	_____	_____	_____	_____
	Name	Address	Phone	Occupation
3.	_____	_____	_____	_____
	Name	Address	Phone	Occupation

I hereby consent to inquiry being made of me concerning any/all of the references and employers noted above. The information provided herein is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I understand that acceptance of any offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_